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**HOA AGENDA FOR 7/19/18 MEADOWBROOK HOA BOARD MEETING, 7:30 PM**

1. Visiting HOA member comments (if any)
2. Approval of minutes.
  - o 6/12/2018 HOA Board Meeting
3. Board Actions Between June and July 2018 meetings
  - o June 15: Motion by e—mail by Dan to invoice 1101 Parkview Circle and 1100 Parkview. Full motion in Attachment A (below). Scott 2<sup>nd</sup>. Motion passed 5-0
  - o June 18: Discussions on moving to new webhost (non-support by current provider). Agreed to setup and transfer site contents to new host ([meadowbrookwaunakee.org](http://meadowbrookwaunakee.org))
4. Financial items
  - o Approval of June check detail
5. Other Old Business
  - o Outlot 1 –update on Deed Recording process;
  - o Outlot 2 – discussion on ownership transfer approach
  - o Update on sign landscape waterfall reconstruction (final walkthrough, O&M Manuals, training still needed)
  - o Pond discussions (levels, treatment; including discussion on Village-owned pond)
  - o Security System issues
  - o Smoke/Carbon Monoxide Detector purchase – potential motion
  - o Pool discussions
    1. Dump buckets update on quote
    2. Pool Issues (open discussion)
  - o New HOA Website
  - o Update on open HOA Board Position interest
  - o Update on payment of 1101 Parkview Cir and 1100 Parkview
6. New Business
  - o Landscape Items introduced by Kathy:
    1. Discuss BMR Enterprises proposal to grid areas with removed willows (\$1500, their minimum charge and at least 4 hours worth of work).
    2. Discuss Casey Ryan concrete curbing proposal for in-kind sign in front of Meadowbrook for “several weeks”
  - o Discussion of non-resident (but current lot owner and expected future resident) access to the NCP
  - o Other New Business (open)
7. Set Date of Next Meeting
8. Adjourn

# Attachment A

June 15, 2018 E-mail motion by Dan (below); Scott 2<sup>nd</sup>, Motion passed by unanimous e-mails 5-0

Motion to have Judy invoice 1101 Parkview Cir for 7/12<sup>th</sup> of the full 2018 amount (essentially saying that dues started June 1 for a closing in May). Have her invoice 1100 Parkview for the full 2018 amount starting Jan. 1, 2018, which is retroactive relative to our discovery of the title transfer (but not retroactive to a previous calendar year and reasonably consistent with "shortly after closing"). 1101 Parkview can pay the amount in full within 30 days or sign up for the standard ACH installment process. In the case of 1100 Parkview, give the option of paying in full within 30 days of the written notice, signing up for regular ACH (with an initial, immediate catch-up payment within 30 days), or paying in two equal installments with the first payment due by July 31 and final payment being due no later than the last quarterly ACH date for 2018.